



Friends of Belton School

Registered Charity number 1044894

MINUTES FOR COMMITTEE MEETING

Date: 15th May 2019

Venue: The Queen's Head, Belton

Time: 7.30pm

Present: Alice Styles; Helen Light; Charlotte Emerson-Edstrom; Barbara Smith; Samantha Moscone; Rosie Lee; Jo Oakley; Emily Peczek; Lisa Lott; Donna Tolley

Apologies for absence: Liz De Looze; Jane Taylor; Liz Warman; Janet Morris; Amy Tivey; Nicola Thorpe

Minutes from last meeting: signed off

Matters arising:

The actions from the previous minutes were reviewed with the following outstanding actions discussed:

- May day was a success.
- £166 was raised from tea and cake sales.

Beltonfest

Non-uniform day on 17th May for bottles – reminder text sent to parents by school.

Next non-uniform day in June for tombola prizes – date TBC.

Food

- Discussion around how much food to order for BBQ. Agreed on 150 burgers/150 sausages/50 veggie + buns, ketchup, mustard, brown sauce.
- Freezers to keep food in – Jo (camping freezer – at school on the day), Lisa, Alice's Mum, to ask other parents who live opposite school.

Actions:

- Alice to liaise with Amy Dixon about ordering BBQ food.

Advertising

- Poster to be amended by Jo and Emily.
- Big signs to be put out.
- Programme to be finalised for printing by 14th June (10th June)

Actions:

- Put up big signs
- Contact those who advertised in the programme last year
- To include entry cost in advertising
- Leaflet drop
- Advertise car boot more widely if still going ahead.

Stage

Agreed to have 2 stages

1. Indoor stage to be set up outside for singers/announcements/Craig
2. Flat performance area on grass marked out by hay bale seating for parkour/cheerleaders/dancing.



Friends of Belton School

Registered Charity number 1044894

Action:

- Hay bales to be provided by Chris on the morning or night before.

External Stalls

Stalls to be in by 10am

- Wooden signs – Debbie Palmer (paid)
- Body shop – Kim
- Belton and Hathern Scouts
- Arts and Crafts – Jayne Taylor

First Aid

- Tent to be manned by Rachel Hammond. She will also provide first aid kits. Also to arrange for visiting emergency vehicles.

Car Boot

Little interest so far. Needs to be advertised more widely. A decision needs to be made about whether to go ahead with this or not. Cars to be in by 10am.

Program/Entrance

Agreed to charge 50p entrance per adult. Children free.

Raffle

- Prizes continue to be collected – include afternoon tea, stonehurst farm family pass, Noah's ark entrance.
- Raffle tickets to be ordered and given out to children to sell – 1 book per child.

Action:

Alice to order raffle tickets (same number as at Christmas).

Check on raffle licence.

Belton Bake off

- For children only.
- Cakes with a 'Belton' theme.
- Cake area to be run by Laura Fairbrother – will include decorate your own cupcakes activity.
- Entries to be brought to school on the day.
- Entry forms to be sent out with newsletter – deadline for entries 10th June (free to enter).
- Mrs De Looze to judge on the day.
- Prize – gift voucher

Action:

Send out entry form with newsletter first week back after half term.

Buy Gift voucher

Events

Timing of events needs to be decided.

- Miss North dance club
- Wildfire cheerleading
- Parkour
- Final performance
- Bake off winner
- Raffle draw
- Adult tug of war



Friends of Belton School

Registered Charity number 1044894

- PE equipment to be out for children to play with

Purchases to be made

- Stock for bar – Cider, lager, wine, cans of soft drink – **Charlotte**
- Cups/glasses –
- Napkins/plates – **to ask Amy Dixon**
- Bunting
- Raffle tickets
- BBQ food – **to ask Amy Dixon**
- Gift voucher (bake off prize)
- Golf clubs/balls – to ask Hathern driving range if we can borrow some.
- Stock for FOBS stall – **Charlotte**
- Prizes for children's stall

Other

- Bins – stakes for bags to be provided by Lisa
- Face painting/hair – to take place under the Tigers canopy. Information about how last year's Beltonfest helped pay for the canopy to be displayed.
- Gazebos – to be set up the night before
- Children's stalls to pack away at 2pm

Any Other Business

Date of next meeting

Tues 18th June at 7.30pm at The Queen's Head